

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

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19 February, 2020

VACANCIES ANNOUNCEMENT (RE-ADVERTISED)

On behalf of The **Tanzania Geothermal Development Company Limited (TGDC)** President's Office, Public Service Recruitment Secretariat invites competent, experienced, and highly organized and self-motivated Tanzanians to fill **2** vacant posts as mentioned below;-

1.0 INTRODUCTION: TANZANIA GEOTHERMAL DEVELOPMENT COMPANY LIMITED (TGDC)

Tanzania Geothermal Development Company Limited (TGDC) is a subsidiary company of The Tanzania Electric Supply Company (TANESCO) established in December 2013 and came into operation in July 2014 with a mandate to develop geothermal resources in Tanzania for various uses including power generation.

TGDC is mandated:

- a) To carry out geothermal exploration including geological, geochemistry, seismological, volcano logical studies
- b) To carry business in geothermal drilling for steam and hot water, well testing and logging, reservoir assessment and management.

- c) To mobilize funds for geothermal development from various sources

- d) To promote geothermal business and developer of alternative uses of geothermal energy than electricity including watering cultures, therapeutic uses, geothermal bathing, drying of farm products and all industrial and non-industrial uses

In order to reach its goals, the Company intends to invest in its business, systems and human capital. TGDC now invites applicants who are self-motivated, pro-active, honest, hardworking and committed individuals to fill in the various positions mentioned hereunder:

1.1 DIRECTOR OF BUSINESS DEVELOPMENT – 1 POST

REPORTING TO: GENERAL MANAGER

DIVISION/DIRECTORATE: BUSINESS DEVELOPMENT

1.1.1 JOB PURPOSE:

To secure the organization's long-term strategic growth by setting and implementing strategic goals in line with the Mission and Vision Statements of the Company. The core duties and responsibilities of this position include: Strategic Planning, Business Development and performance management.

1.1.2 DUTIES AND RESPONSIBILITIES:

- i. Develop and oversee company planning process for formulation of strategic programs, projects, research, innovation to ensure are in line with the Nation's geothermal development plan;

- ii. Develop and install processes to ensure the critical investment geothermal projects such as power generation and direct use are well coordinated and managed; all risks are explored and managed appropriately;

- iii. Develop monitoring and evaluation systems for investment projects to ensure that they are implemented timely and in a cost effectively manner;

- iv. Oversee research, innovation and entrepreneurship that would enhance Company's revenue generation;

- v. Coordinate Implementation of company's investment projects in compliance with existing legislations and guidelines;

- vi. Oversee consultancy services in geothermal power development and direct use projects;
- vii. Oversee all environmental and social impact assessment to ensure TGDC projects are in compliance with national and international environmental best practices;
- viii. Provide decision support and analysis expertise to the company to enhance decision making process for continuous improvement of business performance; and
- ix. Develop and lead TGDC commercial, innovation and entrepreneurial acumen ship to realise business opportunities and minimise threats to the business.

1.1.3 QUALIFICATIONS AND EXPERIENCE

- i. Bachelor Degree and Master's Degree in Engineering (Civil, Mechanical, Electrical, Chemical or any other engineering discipline), Earth Science (Geology, Geochemistry, Geophysics), Finance and Economics;
- ii. A minimum of ten (10) years of relevant working experience with outstanding performance, out of which at least five (5) years should be in senior managerial level; and
- iii. Registration with relevant profession Board is mandatory, where applicable.

1.1.4 DESIRED PERSONAL ATTRIBUTES:

- (a) Ability to identify and solve problems
- (b) The ability to delegate, monitor, coach and mentor subordinates to develop them to their true potential
- (c) Ability to set objectives in line with company targets and remain committed towards end results.
- (d) The ability to effectively communicate formally and informally through verbal and written methods
- (e) The ability to weigh pros and cons and take decisions in stressful situations and take ownership for decisions taken
- (f) Ability to promote and enhance team work in a consultative process
- (g) Negotiation Skills

1.2 MANAGER GEOSCIENCE SERVICES – 1 POST

REPORTING TO: DIRECTOR -TECHNICAL SERVICES

DIVISION/DIRECTORATE: TECHNICAL SERVICE

LOCATION: HEAD OFFICE

1.2.1 J O B P U R P O S E:

Responsible for efficient operation of scientific exploration and development of Geothermal fields.

1.2.2 D U T I E S A N D R E S P O N S I B I L T I E S

- i. Planning and supervision of surface and subsurface exploration of geothermal prospects;
- ii. Coordinates geothermal exploration activities including budget planning and management;
- iii. Prepare annual budget for geoscience section/activities;
- iv. Prepares and updates geological models of geothermal fields;
- v. Coordinates all decisions, logistics and activities related to Geological, geophysical and geochemical geothermal research, exploration and reservoir management. Monitoring for changes due to geothermal energy exploitation;
- vi. Processing, analyzing and interpreting data compiles a report from it and makes presentations; and
- vii. Coordinating surface Geological work in new geothermal prospects in order to assess the geothermal potential.

1.2.3 Q U A L I F I C A T I O N S A N D E X P E R I E N C E

- i. Bachelor degree in Earth science (Geochemistry Geology and Geophysics) and a Master's Degree in Earth Sciences (Geochemistry Geology and Geophysics), Project Management, Engineering, Business Administration and any other related equivalent qualification;
- ii. A minimum of 5 years' of relevant working experience with good performance, out of which at least three (3) years should be in Senior Position; and

- iii. Registration with relevant professional Board is mandatory, where applicable.

1.2.4 DESIRED PERSONAL ATTRIBUTES:

- (a) Ability to identify and solve problems
 - (b) The ability to delegate, monitor, coach and mentor subordinates to develop them to their true potential;
 - (c) Ability to set objectives in line with company targets and remain committed towards end results;
 - (d) The ability to effectively communicate formally and informally through verbal and written methods;
 - (e) The ability to weigh pros and cons and take decisions in stressful situations and take ownership for decisions taken;
 - (f) Ability to promote and enhance team work in a consultative process;
- and
- (g) Negotiation skills.

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania generally with an age not above **45** years of age except for those who are in Public Service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies;**
 - Birth certificate;
- v. Attaching copies of the following certificates is strictly not accepted:-
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;

- vi. Overqualified candidates should not apply;
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- viii. An applicant employed in the Public Service **should route his application letter through his respective employer;**
- ix. An applicant who is retired from the Public Service for whatever reason should not apply;
- x. An applicant should indicate three reputable referees with their reliable contacts;
- xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA) and for Technical Education by National Council for Technical Education (NACTE);
- xii. Certificates from Foreign Universities should be verified by The Tanzania Commission for Universities (TCU);
- xiii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiv. A signed application letter should be written either in Swahili or English language and Addressed to *Secretary, Presidents Office, Public Service Recruitment Secretariat, P. O. Box 63100, Utumishi House, 8 Kivukoni Road, 11102 Dar Es Salaam;*
- xv. **Deadline for application is 03rd March, 2020;**
- xvi. Only short listed candidates will be informed on a date for interview and;
- xvii. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')*

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**